

# Return Materials Request Form

REV-01 3/28/2017



RMA: S-\_\_\_\_\_ (to be supplied by DILO Direct)

Please fill out all applicable areas on this form. Missing information may result in delayed processing, refused shipment, and or additional charges. **Do not return gas/cylinders without obtaining & including a valid RMA number.**

**NOTE: Expired cylinders cannot be refilled. Customer will be charged for new replacement cylinders unless a sufficient number of customer-provided non-expired cylinders are included with the initial shipment.**

1.0	Contact Information		
	Contact:	Phone:	Email:
2.0	Scope		
	<input type="checkbox"/> Disposal of SF <sub>6</sub> <input type="checkbox"/> Empty cylinder(s) to be returned (disposal only) <input type="checkbox"/> SF6 Cleaning <input type="checkbox"/> Cylinder Evacuation    Cylinder Recertification <sup>1</sup>	<input type="checkbox"/> Disposal of Cylinders <b>Note: \$15 Scrap fee per cylinder</b> <input type="checkbox"/> Disposal of GIE: _____ <input type="checkbox"/> SF6 Fill (Customer provided cyl's) _____ lbs* Note: <i>Customer cylinders MUST BE free of SO2 or other impurities*</i>	
3.0	Customer Return Address (if applicable)		
	Receiving contact:	Phone:	Email:
	Company name / Street address / City / State / Zip:		
4.0	Shipping Method:	Additional Notes/ Special instructions:	
	<input type="checkbox"/> Carrier: Acct: <b>OR</b> <input type="checkbox"/> Pre-pay and add		
5.0	Billing Information		
	Payment Method:	Billing address:	
	<input type="checkbox"/> Credit card <input type="checkbox"/> Purchase order <input type="checkbox"/> Other:	City / State / Zip:	
6.0	Inbound Shipment Inventory (note: at a minimum, specify number of cylinders!)		
	SF <sub>6</sub> Gas: Estimated quantity shipped: _____ lbs. in _____ cylinders <input type="checkbox"/> Air removal, current purity _____% (if known) <input type="checkbox"/> Moisture removal _____ PPM <sub>v</sub> (if known) <input type="checkbox"/> SO <sub>2</sub> removal _____ PPM <sub>v</sub> (if known)		
7.0	Recycling Costs (General estimates): <b>NOTE: Pricing subject to change</b>		
	*Air removal, high moisture, SO <sub>2</sub> <50 PPM <sub>v</sub>	\$5.00/lb	
	*If SO <sub>2</sub> >50 PPM <sub>v</sub>	\$8.00/lb	
	<sup>1</sup> Cylinder Fail Hydro-test fee	\$25.00/Cylinder	
	Cylinder scrap fee	\$15.00/Cylinder	
	<b>*NOTE: If SF<sub>6</sub> has high SO<sub>2</sub> levels, or other impurities, clean blast processes or replacement cylinders may be necessary.</b>		

Once material is received by DILO, an estimate will be sent to the 'contact' in section 1.0 above. Failure to respond within a reasonable time may result in storage/disposal fees. Unless specifically requested otherwise, send all authorized returns to

DILO Direct – Eastern Region Service Center Attn: SF6 Recycling S-_____ 11642 Pyramid Drive, Odessa, FL 33556	DILO Direct - Western Region Service Center Attn: SF6 Recycling S-_____ 1593 N. VIP Blvd Casa Grande AZ 85122
DILO Direct – Northwest Service Center Attn: SF6 Recycling S-_____ 12730 NE Marx St., Portland, OR 97230	

**NOTE: Please include a copy of RMA with packing slip/Bill of Lading with shipment. Please note RMA# on shipping docs**

